



Construction Logistics and Community Safety (CLOCS)

Memorandum of Understanding

Revised: July 2018



Memorandum of Understanding between the Construction Logistics and Community Safety (CLOCS) Sponsor and organisations implementing, or intending to implement, the requirements of the *CLOCS Standard for construction logistics: Managing work related road risk (WRRR)* – ‘CLOCS Champions’

PURPOSE

The purpose of this Memorandum of Understanding (MoU) is to build engagement with and commitment to the ‘*CLOCS Standard for construction logistics: Managing Work Related Road Risk (WRRR)*’ (‘the *CLOCS Standard*’). It does not create any legally binding obligations for either party, but is a statement of each party’s current intentions and commitment to improve road safety.

CLOCS aims to achieve a visionary change in the way the construction industry manages work related road risk.

The CLOCS programme represents a united response to improving road safety across the industry and greater social responsibility that aims to save lives and reduce the negative impact of construction traffic.

PARTIES TO THE AGREEMENT

The **CLOCS Sponsor** is responsible for final decisions in relation to the programme and for agreeing priorities. It provides resource, support and direction for the programme in order to ensure it achieves its objectives.

The **CLOCS Champion** is responsible for actively implementing and ensuring compliance to the requirements within the *CLOCS Standard for construction logistics: Managing work related road risk*. Where it is not possible to actively implement the CLOCS Standard straight away, the CLOCS Champion is responsible for communicating the organisation's intentions to implement together with related timescales and a dedicated point of contact.

JOINT UNDERTAKINGS

The CLOCS Sponsor and CLOCS Champions agree to work together to:

- Provide information to support the monitoring and evaluation of the implementation of the *CLOCS Standard* and supplementary guidance. This may include submission of information, participation in meetings and other contributions to works in progress.
- Inform the future development of the *CLOCS Standard* and supplementary guidance through the CLOCS working groups.
- Develop messages to promote the objectives and aims of CLOCS across the industry at meetings, conferences, press and other internal and external media.
- Share new and existing research that supports and underpins the *CLOCS Standard*, or informs further development, including additions or where a change of direction is required.

The CLOCS Sponsor:

- Will provide to CLOCS Champions information on the progress of the CLOCS programme, and future trends and/or policy developments likely to impact on the business performance of the partners in the context of the CLOCS programme.
- Will provide a forum (the CLOCS Working Group) to discuss the *CLOCS Standard*, issues with the *CLOCS Standard* and future development of the *CLOCS Standard*.
- Will consult with other members of the CLOCS Working Group before implementing changes to the *CLOCS Standard* – this may include direct dialogue with partners or with their respective trade associations.
- Will make sure future policy developments ‘add value’ to MoU signatories – as long as access to the *CLOCS Standard* is open to all, then the requirement to implement the *CLOCS Standard* should be as far-reaching as possible, so that those organisations that have made the necessary commitments and investments see some benefit from it.

The CLOCS Champion:

- Must advise the CLOCS Secretariat through completion of an Implementation Plan which parts of the Champion's business will implement the CLOCS Standard (the Scope) e.g. UK-wide, named region, specific project. This should state any key parameters that define implementation e.g. site duration/scale or risk assessment.
- Will annually review its own progress against that Implementation Plan, update for the year ahead and submit to the CLOCS Secretariat. That progress report should also highlight/summarise key successes & challenges so as to help inform the development of new CLOCS guidance or support.
- Will provide information to support the monitoring and evaluation of the implementation of the *CLOCS Standard* and supplementary guidance.
- Will provide details of a dedicated point of contact who will be able and willing to provide updates on the organisation's progress in implementing the CLOCS Standard.
- May submit their logo in support of the '*CLOCS Standard for Construction Logistics: Managing work related road risk*' to be featured in CLOCS promotional material e.g. PowerPoint presentations.
- Will be entitled to use CLOCS branding in promoting the use of the *WRRR Standard*, for example on site posters and hoardings, in line with the brand guidelines.
- Will promote and enforce the *CLOCS Standard* across their supply chain, within sector groups, trade associations and other suitable communications channels. Where possible, the Champion will also outline its communication plans to the CLOCS Secretariat to inform the wider CLOCS communication strategy.
- Will make the CLOCS working group aware of comments on and issues with the *CLOCS Standard* and to share information about other initiatives that might complement or contradict the *CLOCS Standard*.